

BRHS Parent School Support Committee (PSSC) Meeting Minutes

Date: November 24th, 2025

Time: 6:30 PM – 8:25 PM

Location: Belleisle Regional High School, learning commons.

Attendance

Ashley Baskin (Chair), Agnes Haarsma, Erin Roy (Home and School Rep), Gail Carpenter, Corrie Doucet, Tyler Grant, Rob McDonald, Darrell Keith, Skyela Davis (Student Rep), Debora Isbill

Director of Schools: Rosemary Southard

Absent: Charman Mclaughlan, Mathew Ricard (Vice Chair), Shawn Pope, Jennifer McFadden, Vanessa Law

1. Call to Order

The meeting was called to order at 6:30 PM by the Chair.

2. Agenda

An additional item (5c) was added to the agenda: Breakfast Program.

Motion: To approve the agenda with the addition of a discussion on the Breakfast program.

Carried

3. Approval of Previous Minutes

The October 22 minutes were reviewed. Amendments included corrections to names and previously omitted details. The amended minutes were circulated for information only.

Motion: To approve the minutes for the October 22nd meeting as amended. Carried

4. Data Review: Achievement, Surveys, and Absenteeism

Academic Performance:

- Grade 9 English and Grade 6 Reading scores exceeded district and provincial averages.
- Grade 7 Math and Late French Immersion results were below expectations.
- Science results were strong in Grades 6 and 8.

Discussion Points:

- Exclusion of students on individualized plans from data reporting.
- Concerns regarding math achievement; new curriculum and support strategies are being implemented.

Absenteeism:

- Chronic absenteeism remains high (43% missed 10%+ school days).
- Pilot programs show some improvement.
- Questions raised about district absentee rates and communication of data to parents.

5. School Improvement Planning and Communication

Focus areas: academic resiliency, numeracy integration, and closing learning gaps.

Emphasis on improving communication between school, students, and families.

Suggestions:

- Host math and literacy nights.
- Increase visibility of communication plans and timelines.
- Use SurveyMonkey to identify barriers to parent-teacher engagement and gather feedback on topics such as AI education, technology, and substance use.

Current Tools: Week-at-a-Glance and Facebook updates were reviewed; recommendation for a more detailed monthly newsletter and sharing PSSC contacts.

Need for mobile-accessible communication tools and improved access to school documents online.

6. Parent, Student, and Teacher Engagement

Discussion on appointing a permanent teacher representative to the PSSC.

Student Feedback: Requests for new clubs, hands-on learning, more teacher support, and transparency in survey results.

Teacher Feedback: Concerns about disruptive behavior and administrative support; data collected annually and shared anonymously.

Suggestions for follow-up questions and breaking down incident data via PowerSchool.

7. Reports

Student Updates: Recent activities included Halloween Week, Percy Jackson party, Remembrance Day ceremony, basketball games, wellness surveys, and career presentations.

Remembrance Day: Efforts to include veterans and family stories faced challenges with student participation and communication with the local legion.

Principal's Report: Recap of events, conferences, and ongoing school improvement planning.

Noted absence of TADD-MADD presentation this year.

8. Food Services: Breakfast and Lunch Programs

Discussion on funding and logistics for breakfast programs; appreciation expressed for volunteer contributions (e.g., homemade bread and jam).

Questions raised about provincial Feed NB funding, ordering processes, storage, and succession planning if the current volunteer retires.

Challenges with staff and volunteer availability; consideration of involving Cal-Tech classes.

Cafeteria closure noted; students rely on pre-ordered meals or bring lunch from home. Equipment needs (fridges, microwaves) identified; potential funding through grants.

9. Meeting Structure and Action Items

Acknowledgment that meetings run long due to high engagement and the rebuilding nature of the PSSC.

Need for more consistent participation from school administration.

Side discussion on sidewalk/crosswalk safety and previous funding use.

Action Items

1. Confirm and communicate with absent or uncertain members, especially the teacher representative.
2. Draft and circulate SurveyMonkey to assess parent-teacher engagement barriers and gather feedback.
3. Follow up on incomplete student data collection and clarify its intended use.
4. Compile survey questions and PowerSchool incident data; circulate before next meeting.
5. Investigate Feed NB/breakfast program ordering options, storage, and volunteer support.
6. Request administration to apply for equipment funding (fridges, microwaves, toasters).
7. Enhance newsletter with data, school improvement updates, and PSSC contacts; improve accessibility of communications.
8. Follow up on applied grants and succession planning for key volunteer roles.
9. Strengthen communication with the local legion for Remembrance Day events.
10. Continue advocacy for sidewalk/crosswalk safety improvements.
11. Request missing 2024–25 provincial student perception survey.

Adjournment: 8:25 PM